In This Issue:

- Welcome
- Position Announcement
- Director’s Drop-In
- Northeast Region All Program Conference – Registration
- TERSSA Conference for Support Staff - Register by September 16
- Internal Grants to Support Extension Impact Areas
- OFMA Junior Fair Conference Opportunities
- Cloud Computing and the Future of Agriculture
- JCEP Award Nominations - Deadline October 1st!
- University-Wide Faculty and Staff Awards
- Chi Epsilon Sigma Annual Membership Drive
- Enhancements to Rental Car Agreements for Business Travel
- Ohio 4-H Conference Call for Proposals
- New Ed Tech Blog Post: Balancing Social Media Identities Recording Available
- CFAES Exceeds Campaign Goal
- Finalized Sexual Misconduct Policy
- Information Security Officer for CFAES
- Blog Links
- National Meeting Information
- Important Dates and Deadlines

Dear Friends,

I am looking forward to seeing many of you on the 28th of September at the NE Region All-Program Conference. The registration link is included in the NEWS below. Please be sure to complete your reservation right away.

The fall weather is starting to approach and feel very comfortable. A few of our colleagues, however, got a quick dose of winter (a brisk 20 degrees) at the NEAFCS Conference in Montana! Glad to see our folks are made of sturdy stuff. Thanks for representing us well in the West!

Enjoy the week and GO BUCKS — beat Oklahoma!!!

Best wishes,

Jackie

Enjoy the week and GO BUCKS — beat Oklahoma!!!
Welcome . . .

Victoria Birk
Program Assistant, SNAP Ed
Wayne County
birk.2@osu.edu
Supervisor: Melinda Hill

Ashlee Dietz
Extension Educator, 4-H
Trumbull County
dietz.96@osu.edu
Supervisor: Jackie Wilkins

Courtney Woelfl
Program Coordinator, ANR
Cuyahoga County
woelfl.1@osu.edu
Supervisor: Nicole Debose

Position Announcement . . .
County Extension Educator, Agriculture and Natural Resources
Portage County, Ravenna, OH
JR# 419222
.5 FTE
Repost Date: August 31, 2016
Deadline Date: October 16, 2016
Screen Date: November 2, 2016
To Apply

Director's Drop-In . . . (Source: Roger Rennekamp)

Ohio is one of a handful of states that offers a promotion “ladder” for non-faculty educators. But, as you know, the process for securing a promotion involves the preparation of an academic dossier similar to one submitted by academic faculty across campus. The dossier is then reviewed by a committee of peers, who make a recommendation about whether a promotion is merited. While the preparation of an academic dossier is required for academic faculty, we are not required to use the same process for the promotion of administrative/professional educators. Consequently, I have appointed a work group to review the process by which we advance non-faculty educators through the four ranks (Educator I, Educator II, Educator III, and Educator IV).

I have challenged the committee to utilize “out-of-the-box” thinking that results in transformational change to the educator promotion process. Specifically, I have asked the group to think about whether preparation of an academic dossier and a peer review process are necessary elements of the process. If not, might promotion be more closely tied to performance of key job duties as assessed by our existing annual performance review process? Treva Williams and Nate Arnett have agreed to co-chair this work group. Other members of the group are Mary Beth Albright, Eric Barrett, Kate Feldhues, Melinda Hill, Joe Lucente, Amanda Osborne, and Ted Wiseman. I know that each of these individuals will be interested in hearing your thoughts regarding this important organizational activity.
Northeast Region All Program Conference – Registration . . .
You should have received registration information on September 13 in regard to the upcoming Northeast Region All Program Conference. This conference will be held on September 28 at the R.G. Drage Career Technical Center in Massillon. The meeting is open to all program staff (educators, program coordinators, program managers, program assistants [except SNAP-Ed and EFNEP]). Please register at http://northeast.osu.edu/eerascounties/northeast-region-all-program-conference before September 20. The registration fee for this conference is $17.50 per person.

TERSSA Conference for Support Staff - Register by September 16 . . . (Source: Roger Rennekamp)
As an organization that promotes lifelong learning, it logically follows that we not only provide learning experiences for others, but participate in the continuing education we need to be the best we can be on the job. In addition to the ongoing array of in-service education we offer on an annual basis, a special opportunity for support staff is coming to Ohio this fall.

Ohio is pleased to host the national conference of The Extension and Research Support Staff Association (TERSSA) in Columbus this October. This a unique opportunity for the individuals with the critical task of keeping our organization running smoothly to meet with peers from across the country and explore new ways to maximize personal and organizational effectiveness.

This year's theme is One Voice – For Strength, Unity and Shared Vision. When individuals have opportunities to share their knowledge with others in a spirit of mutual exchange and learning, we all benefit.

If you haven’t already registered, I encourage you to view the agenda online and register by September 16. Come learn from other support staff professionals from across the state and nation. The TERSSA conference offers a great opportunity to strengthen existing relationships, make new friends, and gain skills you can use in your professional and personal life.

Internal Grants to Support Extension Impact Areas . . . (Source: Roger Rennekamp)
The Connect and Collaborate Grants program was announced in this morning’s onCampus Today. OSU Extension will help fund projects that involve our personnel as key partners in programs that address the new OSU Extension impact areas. This will be a great opportunity for you to submit an application, or to work collaboratively with colleagues on the Columbus or regional campuses to plan, implement or expand a program related to these six impact areas. OSU Extension teams submitting proposals need to include both campus and field based colleagues.

This grants program is replacing the OSU CARES and Innovative Grants OSU Extension awarded in the past. The application process is simpler than for those programs with just a two page concept proposal required. If your concept proposal is selected you will receive additional coaching and mentoring to develop your plan. You may apply for up to $100,000 through this program.

If you would like to discuss your proposal ideas, Ken Martin and Karen Bruns have scheduled the following times for conference calls concerning proposals from Extension teams. You are also encouraged to participate in the University-wide Connect and Collaborate information session on September 14 from 9-10 in the Research Commons on the 3rd floor of the Library.

Extension Conference call number 877-820-7831 - Access Code 890250
September 16th - 3:30 to 4:30
September 23rd - 10:00 to 11:00

See http://oaa.osu.edu/ccgrants and the attached FAQ for more details. I encourage you to work with your colleagues to submit a proposal for the October 3 submission due date. An additional Connect and Collaborate funding cycle may occur in January.
OFMA Junior Fair Conference Opportunities . . . (Source: Lisa McCutcheon)

Although the wintry days of January may be far from our minds at this moment, it is indeed time to begin thinking about the 2017 Junior Fair Conference. This year’s conference will be held on Saturday, January 7, 2017 in Columbus at the Hyatt Regency Hotel. As we begin to consider a schedule for the coming year, I wanted to extend an invitation to either serve on the planning committee or submit a presentation proposal. Those who may be interested include the following groups: OSUE professionals, OFMA / SFB members, Junior Fair Board Members and Advisors, and Ohio FFA Chapters. To assist in generating ideas, I have attached a copy of the 2016 conference schedule.

Should you have an interest in providing a session during the 2017 OFMA Junior Fair Conference, I would ask that you submit the following proposal information to me by no later than NOON on Friday, September 16th. While constructing your proposal, please be aware that sessions will be 60 minutes in length during the 2017 conference (change from 45 minutes during previous conferences), with anywhere from 25 and 100 participants in each session, and there being FOUR session times during the day (a change from five in previous years).

Submit responses to each of the following to me by NOON on Friday, September 16th.

JUNIOR FAIR CONFERENCE PROPOSAL:
- Presenter Name(s)
- Presenter(s) Email Address(es):
- County:
- Representing Organization(s): (OSUE / OFMA / JFB / FFA / etc.)
- Tentative Title of Presentation:
- Description of the overall topic to be addressed (LIMIT of 40 WORDS).
- Some sessions will be presented TWO times. Is there any reason that this would be a problem for the presenter(s)?
- Do you have a preference in session times? If so, please list those… An attempt will be made to honor these requests, but it is not always possible.
  - Sessions will be offered at the following times: 8:30 a.m. / 11:30 a.m. / 12:45 p.m. / 2:00 p.m. (note: these are new session times)
- Will you need a projection screen and media cart for your presentation? (presenters are responsible for bringing LCD projector and laptop, if needed)?
- Would you prefer to have a microphone for your presentation?

Proposals received will then be considered during a planning meeting (conference call) to be held on Wednesday, September 21st (1:00 p.m. – 2:00 p.m.). At that time, we will discuss the needs of JFB members across the state and determine which sessions will be offered. It is our hope to have a list of sessions and times available by early- October. If you would like to be join in on the planning meeting, please email mccutcheon.46@osu.edu. We’d love to have your input and suggestions!

If you are planning to attend the 2017 OFMA Junior Fair Conference and have a topic that you would like to share, I hope that you will submit a proposal by September 16th. We look forward to making the 2017 conference the biggest and best ever!!! We sincerely look forward to hearing from you!

Cloud Computing and the Future of Agriculture . . . (Source: OnCampus Today)

In support of Ohio State’s Discovery Themes, Amazon Web Services will present a day of demonstrations showing how cloud computing, big data and the Internet of Things are accelerating innovations in agriculture, increasing crop yield, and helping to conserve natural resources, fight hunger and create a more resilient food-supply chain. The event is Sept. 19 at the Nationwide & Ohio Farm Bureau 4-H Center on the Columbus campus. The demos go all day, from 8:30 a.m. to 6:30 p.m., but breaks between sessions will make it easy to come and go. The event is free and breakfast and lunch are provided, but space is limited. Register at http://go.osu.edu/AWSag. Contact or 614-247-7855

JCEP Award Nominations - Deadline October 1st! . . .

Now is the time to nominate your peers, community partner(s), and/or yourself for Ohio Joint Council of Extension Professionals Awards! For some of the awards, any employee can nominate someone, so PLEASE READ ON! Mark your calendars to turn in applications by October 1st!!
To assist you the Scholarship, Grant, and Recognition Committee for JCEP hosted a Carmen Connect Q&A session on Wednesday August 24th. A recording of the session and the handout is now posted on the JCEP website. There was a brief presentation and then the floor was opened for your questions for the award entry and nomination process. We visited the JCEP website, talk about the specific awards, any changes, and what is helpful to know when applying or nominating. You do good work, learn how to submit it for recognition that is beneficial to your yearly reviews and promotion process.

The link is: [http://extension.osu.edu/about/ohio-joint-council-extension-professionals/ohio-jcep-committees/ohio-jcep-scholarships-grant-1](http://extension.osu.edu/about/ohio-joint-council-extension-professionals/ohio-jcep-committees/ohio-jcep-scholarships-grant-1)

**Award Categories:**

- **Team Teaching** – single-program area or multi-disciplinary teams, and categories specifically for teams with non-Extension Collaborators! At least 50% of the team must be JCEP/ESP members.

- **Creative Works** – Do you have a great newsletter, website, TV program curriculum package, fact sheet, media production or other educational or marketing item you or your team created? This is the category to get those works recognized. All Extension Professionals (including non-faculty and non-ESP members) are eligible to enter their work in this competition.

- **Friend of Extension** – think volunteers, business leaders, organizations, elected officials and more…up to 3 recipients will be recognized, with one being selected to represent Ohio through the National ESP award nomination process.

- **Excellence in Extension** - annual award recognizing a superior Extension educator; based on excellence in teaching, research and service. This is Ohio Extension’s highest honor! Any Extension employee who is a current member of Epsilon Sigma Phi is eligible. The award can be received one time only. The award includes a cash award of $1,000 plus the addition of $1,000 to the base salary.

- **ESP Special Chapter Awards** –Nominees are eligible to receive an award in any one category only once. A complete list of previous ESP Award Winners is available on the site with the applications. Chapter winners will be asked to complete a Regional/National Award Application in January. Award nominations require a 60 word or less abstract about the nominee. Categories are listed below. See application for details on each award.
  - **National DSA Ruby Award** –Must be an OJCEP member
  - **Administrative Leadership Award**  (must have 10 or more years of service)
  - **Diversity Multicultural Recognition (Individual)** – (Must be an OJCEP member)
  - **Diversity/Multicultural Recognition (Team)** –At least 50% of team members must be current OJCEP members
  - **International Service Recognition** – (Must be an OJCEP member)
  - **Visionary Leadership Recognition** – (Must be an OJCEP member)
  - **Continued Excellence Recognition** - Must be an OJCEP member. Eligible for nomination five years after receiving chapter DSA. Minimum of 20 years in Extension)
  - **Meritorious Support Staff Service Recognition** for support staff who have demonstrated excellence in supporting Extension programs.
  - **Retiree Service Recognition** given to a current OJCEP/ESP member who is an OSU Extension Retiree.

ALL applications are available at the site below. Applications are due (to the individual listed on each application) no later than midnight, October 1st! *(Creative Works must be mailed hard-copy and post-marked no later than Oct. 1.)*

**FOLLOW THIS LINK:** [http://go.osu.edu/ojcepawards](http://go.osu.edu/ojcepawards)
University-Wide Faculty and Staff Awards . . . (Source: OnCampus Today)
Vice Provost Kay Wolf has announced the call for nominations for the 2016-17 university-wide awards, recognizing the best among faculty and staff.
→ Read more: 2016-17 Call for Nominations

Award categories and their deadlines include:
- Alumni Award for Distinguished Teaching (October 1)
- Distinguished Diversity Enhancement Award (Opens December 1 thru January 13)
- Distinguished Scholar Award (October 17)
- Distinguished Service Award (November 18)
- Distinguished Staff Award (Opens December 1 thru January 13)
- Distinguished University Professor (February 1)
- President and Provost’s Award for Distinguished Faculty Service (November 1)
- Provost’s Award for Distinguished Teaching by a Lecturer (October 1)
- National and International Awards (throughout the year)

Chi Epsilon Sigma Annual Membership Drive . . .
It is time for the annual CES membership drive for the 2016-2017 year! Chi Epsilon Sigma is Extension’s professional organization for support staff. Membership is open to all support staff that have at least a 45 percent appointment with Extension.

Annual CES membership dues are $25. Dues may be paid from county/department budgets with unit director approval. To encourage staff to join that may not be able to because of budget constraints, six membership scholarships will be available. You can request an application by checking the appropriate box on the membership form. Membership information and the application are attached. Please let me know if you have any trouble opening the attachments.

The 2016 CES Annual Meeting will take place on Tuesday, December 6, at the Ohio Union in partnership with the OSU Extension Annual Conference. Mark your calendars and plan to attend. A $100 scholarship will be awarded to a CES member to assist with expenses to attend the Annual Meeting and Conference. Criteria will be based on restricted financial funding, and an application will be sent if you check the box on the membership form.

Now is the time to consider membership in CES – the Extension support staff professional organization. Experience the many benefits of CES membership. In order to eligible for fall awards and/or to be a part of the Chi Epsilon Sigma Board, you must send in your forms and payment no later than October 15.

2016-17 Membership Information and Forms
for returning members, new members, and new or continuing emeriti
- CES Membership Application (Active & Emeriti Form)
- 2016 Secret Friend application packet

Enhancements to Rental Car Agreements for Business Travel . . . (Source: Brian McClain)
Please see below the changes to university rental car agreements that became effective July 1, 2016. The links below to the Agreement Summary and the FAQ for vehicle rentals are attached. The benefits to renting from these vendors are that they have university rates and the university required insurances for rental cars are included in the price at no additional cost. Please contact your business office rep with questions.

Effective from July 1, 2016, Ohio State’s Business Contract/Business Rental Agreement with Enterprise Rent-A-Car and National Car Rental has been replaced with the new Inter-University Council Purchasing Group Vehicle Rental Agreement. Under the agreement the daily rates are inclusive of all insurances as required by the Travel Policy and offer the university significant savings. In addition, the agreement has been expanded to include rentals with Enterprise Truck Rental (exceptions may apply).

For updated pricing and full terms and conditions see the Agreement Summary link on the Travel Website. Review FAQ for more information on agreement benefits, insurance, international rentals and other general information. Updated pricing for the leisure discounts may be found on the Human Resources Benefits Website under Discount Programs. This article is also available in NewsLink online.
Ohio 4-H Conference Call for Proposals . . .
Livestock, Nutrition, Leadership . . . What’s Your Expertise? Care to Share?

Ohio 4-H is seeking presenters for the 2017 Ohio 4-H Conference that will be held March 11, 2017. Over 1,500 adult and teen volunteers meet at this event to share ideas and learn new skills to aid them in making their 4-H members more successful. Do you have to be an adult to give a presentation? Absolutely not! Teens are encouraged to present, too. In the past, teens have taught remarkable sessions about leadership, recreation, animals and more! Attached is a document of topic ideas to consider.

New in 2017
Within the Call for Proposals there are four types of presentations that you can select from.
1. Session (45 minutes)
2. Workshop (90 minutes)
3. Poster session – A poster displaying research information compiled by a professional(s).
4. Informational display – A display that provides information about a program, association, event, or other beneficial information for 4-H volunteers.

Over 150 presentations will be selected for the conference to provide a wide array of topics for the participants. If you are interested in presenting, complete the proposal at go.osu.edu/Ohio4HConference before the September 30th deadline. Proposals will be reviewed in October and presenters will be contacted in early November to inform them if their session was selected.

For a list of Potential Tracks for 2017 Ohio 4-H Conference click here. If you have questions, please feel free to contact me using my contact information below. I hope you choose to share your knowledge and expertise!

New Ed Tech Blog Post: Balancing Social Media Identities Recording Available . . . (Source: Danae Wolfe)
Missed the September Coffee Break? Be sure to watch the recording! https://youtu.be/aXGg9SYGtEQ

CFAES Exceeds Campaign Goal . . . (Source: CFAES Connect)
With less than a month left until the end of the $2.5 billion But for Ohio State campaign, the College of Food, Agricultural, and Environmental Sciences has exceeded its campaign goal of $150 million, and we have you to thank for it! Read more

Finalized Sexual Misconduct Policy . . . (Source: CFAES Blog)
As part of a comprehensive effort to enhance the health, safety and wellbeing of our community, the university has finalized a campus-wide Sexual Misconduct Policy, effective 8/29/16. The Sexual Misconduct Policy is the final version of the interim policy implemented last September. The final policy incorporated feedback from the university community, including students, faculty and staff.

What do you need to do?
Review the final policy on the HR website. You may need to refresh your browser to see the updated policy.

Contact Kristi Hoge, lead employee and labor relations consultant, with questions at hoge.42@osu.edu.

Information Security Officer for CFAES . . . (Source: CFAES Blog)
Rob Clifford is the Information Security Officer for CFAES. His focus is on CFAES as a whole including all locations in Ohio. Rob is here to provide guidance on anything related to information security including answering questions you may have, finding a way to handle data securely, and to address any information security issues which might arise within our college. If you believe you have an information security issue then the correct escalation process is to contact Rob first so he can assess the situation internally, organize the information, and engage teams outside of CFAES if necessary. Rob is here to help and looks forward to working with everyone to help reduce our information risk in CFAES.

Examples of information security issues Rob needs to hear about immediately:
- Stolen or lost mobile computing device
- Potential payment card information (PCI) exposure
- Discovery of a virus or malware on a computer that might contain sensitive information
• Realization that you have been a victim of a phishing attack (i.e. provided your username and password in response to a rogue email)
• Discovery of improper disposal of information storage media which could lead to an exposure of sensitive information
• Information storage media includes anything of which information can be stored such as paper, film, hard drives, flash drives, etc.

Rob’s contact information: Rob Clifford, Information Security Officer, CFAES Information Technology Services, 264 Kottman Hall, 2021 Coffey Road, Columbus 43210, 614.292.9802, clifford.158@osu.edu

Blog Links . . .

CFAES Weekly News Digest – http://u.osu.edu/cfaesadmin
Extension Director, Roger Rennekamp – http://u.osu.edu/conspectus/
Community Development – http://u.osu.edu/extensioncd/
OSU Extension Ed Tech – http://u.osu.edu/extensionedtech/

National Meeting Information . . .

Hotel Reservations – Opens May 2 - $229.00 per night
Late Registration – August 12 (@ 9:01 PM Pacific) – September 30 - $550.00

NEAFCS – http://www.neafcs.org/2016-annual-session
Late Registration – after September 1 - $525

Hotel Reservations - https://www.starwoodmeeting.com/events/start.action?id=1508250964&key=DEDCA86

• The site of the 2016 meeting is The Grand Hotel of Cape May.
• Conference Brochure:
• October 24-27, 2016 in beautiful Cape May, New Jersey

Important Dates and Deadlines . . .
If there are dates that apply to many that you would like to see included in this section of the newsletter, please send them to Vicki at myers.26@osu.edu.

SEPTEMBER:
12-15 – NEAFCS, Big Sky, Montana
19 – JCEP Meeting, Carmen Connect

OCTOBER:
2-8 – National 4-H Week
4-5 – Community Development Retreat
9-13 – NAE4-HA Conference, New Orleans
17 – JCEP Meeting, Ag. Admin. Auditorium
18-19 – National TERSSA Conference (Support Staff), Columbus
23-27 – ESP National Conference, Cape May, NJ
26-27 – All FCS Conference, Crowne Plaza, Dublin
NOVEMBER:
1 – 4-H Professional’s Update, 4-H Center, Columbus
2 – Assuring Quality Care for Animals In-service, 4-H Center, Columbus

DECEMBER:
6-7 – Extension Annual Conference, Ohio Union