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Our Condolences . . .
It is with sadness we share news that Jaime Hofstetter Marrison, wife of David Marrison, Ashtabula Agriculture & Natural Resources Educator and County Director, passed away on Friday, June 5 after a courageous battle with Multiple Myeloma Cancer. Our sincerest condolences go out to the entire Marrison family, our thoughts and prayers are with them.

A Celebration of Life is being planned for Tuesday, June 16 from 5-8 p.m. at the Elks Lodge, 3115 Lake Road West, Ashtabula, Ohio 44004. In lieu of flowers, the family is asking that donations in her memory be made to JAMBA (Jefferson Area Music Boosters Association) for their fund to buy new instruments for the band. Jaime loved music and dancing with the girls. This way, "the music will play on" just as Jaime would want. Please see the attached obit document for further details.

Condolences may be sent to:
Marrison Family, 127 W. Jefferson Street, Jefferson, Ohio 44047
or
Ashtabula Extension Office, 39 Wall Street, Jefferson, Ohio 44047

Welcome . . .

Holly Eckert  
Program Specialist, SNAP-Ed  
OARDC - Administration  
eckert.131@osu.edu  
Supervisor: Ana Zubieta

Cheryl Mickley  
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Supervisor: Jackie Kirby Wilkins

Lorrissa Dunfee  
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Harrison County  
dunfee.54@osu.edu  
Supervisor: Tim Tanner

Sharon Rebmann  
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Wayne County  
rebnam.3@osu.edu  
Supervisor: Melinda Hill
Position Announcement . . .

County Extension Educator, Community Development – 100.0 FTE%
Reposted
Cuyahoga County / Cleveland, Ohio
Job Req: 406208
Deadline: June 28, 2015
To Apply

CFAES Restricted Data Security Project . . . (Source: Alden Sewell)
Social security numbers and restricted data elements that reside on university-owned computers are a large security risk for the university. The financial and reputational costs associated with addressing data breaches around these types of data can be very expensive. Over the past few years, we’ve begun to reduce the number of these files across our college-wide environment, and it is imperative that we continue to do so. Historically, we have heavily relied on individual technicians to make time on top of their existing support duties to reduce these numbers, and help make our environment more secure.

In an effort to alleviate existing support roles across the college while making a larger impact to our overall college-wide risk, Steve Brenneman will be taking on the data loss prevention remediation duties for the entirety of CFAES for the next ten weeks.

If your system contains restricted or sensitive data, you can expect to receive an e-mail from CFAES-DLP@osu.edu indicating that actions need to be taken against files on your university-owned machine. Steve may also be in touch with you via telephone if he is unable to reach you via e-mail to help remove these files. If you are contacted, please make time to address these matters with Steve to help eliminate our risk across the college.

Thank you in advance for your cooperation.

Details on 2015 Ohio NACAA Winners & Placings . . . (Source: Eric Barrett)
Congratulations again to all of our Ohio Winners for the 2015 NACAA Poster Contest. The NACAA changed the format for 2015 to require a contest. We initially announced just the top placing posters, but realized we left out the other placing. The first place posters will be competing for national awards at the NACAA Annual Meeting/Professional Improvement Conference in July. Congratulations to all!

Research
• 1st Place – Jim Hoorman, Curtis Young, Alan Sundermeier, Jeff McCutcheon and Rafiq Islam - Iron Soil Phosphorus Release May Impact Harmful Algae Blooms and Water Quality
• 2nd Place – Clif Little, Mark Landefeld and Breanna Pye - Increasing Forage Yields with Surfactants
• 3rd Place – Eric Richer and Andy Michel - On Farm Research of Product Efficacy on Asiatic Garden Beetles in Corn

Extension Education
• 1st Place – Jerry Isles, Dave Apsley, Tom Macy & Stephanie Downs - Collaborative Efforts to Save Hemlocks in Ohio
• 2nd Place – Brad Bergefurd, Mary Gardiner, Chelsey Smith, Thomas Harker, Charissa McGlothlin, Christie Welch, Thomas Snyder & Hannah Scott - Cooperatively Growing Ohio’s Hops Industry
• 3rd Place – Chris Bruynis - Management Essentials for Farm Managers
• Honorable Mention – Dan Lima and Sarah Cross - Eastern Ohio Shale Development and Private Water Supply

Correct Email . . . (Source: Amy Burns)
Please be sure that when documentation and information regarding the minors policy is being submitted to Kaylee Buzard that you double check to ensure you are sending to the correct email. There is another person who has a very similar email so please be sure to use Buzard with only one “Z” @ buzard.19@osu.edu.
I’m writing to share some exciting news that we think will benefit every level of the university: Ohio State has signed a contract with Staples that will save the university a total of $5 million over the next seven years.

Because $1 million of the savings will be provided to Ohio State up front, we’ll be able to provide an immediate benefit in the form of more financial aid for Ohio students. That money will be part of President Drake’s commitment to a $15 million expansion of need-based aid for fiscal 2016. The contract will also benefit students, faculty and staff more broadly. Some highlights:

- Colleges and support units will pay less for items that they use every day, because we were able to negotiate lower prices. The reason? More than 95% of university purchases are now happening through our existing office-supplies contract. In 2010, only half used our official vendor.
- Students, faculty and staff will be able to buy products from any Staples store at our institutional rate when the contract becomes effective.
- Staples will provide $25,000 a year in student internships and scholarships.
- The partnership will boost our sustainability efforts: Staples offers an expanded list of sustainable products, and its shipping practices will reduce waste.

The contract will be effective on or before Sept. 1. We will be in touch well before the change from Office Max to Staples with more detailed information to ensure that there is a smooth transition.

Please let us know if you have any immediate questions by contacting Sherry Huegel (Huegel.1@osu.edu; 614-688-4415).

Employment Verifications . . . (Source: Amy Burns)

I wanted to remind you that the University utilizes the “The Work Number” for all employment verifications. Please find below the information from University HR’s site regarding employment verifications, http://hr.osu.edu/benefits/ab_employmentverification.

Employment Verification
The Work Number Client Service Center
Monday-Friday, 8 a.m. - 9 p.m. EST
1-800-996-7566
1-800-424-0253 (TTY-Deaf)

Employment verification requests for The Ohio State University are completed by The Work Number for Everyone®. The Work Number is an automated service that provides instant verification 24 hours a day, seven days a week for anyone employed by the university after Jan. 1, 1998.

The Work Number can be accessed at www.theworknumber.com or by phone at 1-800-367-5690 (most verifiers) or 1-800-660-3399 (social service agencies). The Ohio State University code is 10380. If you cannot find an employee using The Work Number, please contact the Office of Human Resources Customer Service Center.
The Work Number does not provide documentation for visa and residency purposes or longevity credit transfer. For these verifications:

- If employment is after July 1, 1997, contact HR personnel in the last employing department to document all university employment. To find the department contact, enter the OSU ID number at hr.osu.edu/dir or contact the Office of Human Resources Customer Service Center.
- If employment is before July 1, 1997, complete and submit a Request for Prior Service Credit Certification.

For more information, view Frequently Asked Questions or visit The Work Number.

Need proof of employment?
The Work Number for Everyone® provides title, dates of employment, length of employment, and status (active or inactive). The employee gives the verifier his/her social security number and the employer name or code (10380). A salary key is not required.

Need proof of employment plus income?
The Work Number for Everyone® provides all information included on Employment Verifications plus pay rate and total income for the current and past two years. Income is broken down by base pay, overtime, commission, bonuses, and other income. The employee gives the verifier his/her social security number, the employer name or code (10380), plus a Salary Key. A Salary Key is a six-digit code that an employee gives a verifier to authorize that verifier with one-time access to his income information on The Work Number for Everyone®.

To obtain a Salary Key, please see this aid for step by step instructions, or call 1-800-367-2884 and follow the prompts. If an employee is locked-out and PIN reset does not work he/she can contact The Work Number at 1-800-827-9430.

Need verification for public assistance?
The Work Number for Everyone® provides information needed by social service agencies for requests such as OWF (ADC), Medicaid, disability assistance, food stamps, subsidized child care, subsidized housing, and child support. The employee gives the social service agency his/her social security number and employer name or code (10380). A salary key is not necessary because the information is provided only to verified social service agencies that have a legal right to access the information.

OSUE Apparel for Employees – Update and Reminders . . . (Source: Cheryl Buck)

Struggling with how to buy apparel for employees using the new guidelines for branding, vendors and taxes? The CFAES Business Office has summarized the information in a new guide that explains more about buying Apparel for Employees. Use this to walk through all of the new policies and procedures as you make decisions about what apparel you want to order before you place an order.

Reminder – Group Order Option
At this time, we are aware that Proforma TCL is offering group ordering of OSU Extension employee apparel until June 10, 2015. This allows counties who might need fewer items than the typical minimum order amount to order the exact number of items they need, and the vendor will “group” the order from multiple units to meet manufacturer requirements, minimize set-up fees and keep prices low. The Extension showroom is available at http://www.proformaosu.com/showrooms.htm.

Just-in-Time Production Option
American Solutions for Business uses a just-in-time production approach to handle orders for as small as one apparel item. The process is integrated into their eStore to reduce delivery times and eliminate manual processing of orders. For more information about using this service or order options, contact Chip Brady at cbrady@americanbus.com.

Design Approval FYI
If you order any of the pre-approved items from these vendors – or any of the other Ohio State-approved vendors, you can bypass the design approval process that is outlined in the Extension promotional items guidelines. However, ANY variation of the examples posted on the vendor websites must go through the
complete approval process with the college brand advisory team, as well as Ohio State Trademark and Licensing.

Note: Ohio State-approved vendors such as Proforma and American Solutions for Business are approved to sell to units of the university, but not to individuals.

Again – please review the Apparel for Employees guide for brand, purchasing and tax compliance guidelines.