Northeast Weekly Summary (NEWS)  
May 5, 2014

In This Issue:
- Welcome
- Family Addition
- New Webpage Goes Live
- In the News
- Welcome Cynthia Torppa
- Dr. Bruce McPherson Speaking at Northeast Ohio Speaker Series
- OSUE Centennial Press Release
- Microsoft Internet Explorer Potential Problem
- OSUE Annual Conference – The Next 100 Years – Save the Date! December 9, 10 and 11
- New Director, CFAES Human Resources
- Action Leadership Retreat
- 2015 Tri-State Diversity Conference RFPs due June 27
- Update on Release Time/Cost Share
- Delta Dental Web Site Enhanced

Welcome . . .
Mary Griffith, Extension Educator, Agriculture and Natural Resources in the Greene County Extension Office effective May 5, 2014

Family Addition . . . (Source: David Marrison)
OSU Extension would like to welcome Brayden William Hoyt to our 4-H family! Brayden is the new son of Tom & Jenna Hoyt (Ashtabula County 4-H Educator). Brayden was born May 1st – 6lbs 9oz 18” at 6:56pm. Congratulations to Jenna and Tom!

New Webpage Goes Live . . .
Starting today you will see a new look to our Region webpages at northeast.osu.edu. We have been working diligently over the past few weeks to migrate the information from the old site to the new. If you have trouble finding information or find broken links, etc., please be sure to let us know. Also, if there is information that you would like to see added to our pages, please let us know that as well. It is a work in progress.

In the News . . .
Annual Mock Crash Safety Drama Encourages Safe Driving  
richlandsourc.com  
May 1, 2014

Featured: Judy Villard, Richland Count6y 4-H Educator  
http://www.richlandsource.com/education/article_24b7edac-d173-11e3-aa8c-c3567b119db7.html

Organizing important records  
The Plain Dealer  
April 3, 2014

Featured: OSU Extension’s “Know Your Valuable Papers” fact sheet  

Program seeks host families  
Youngstown Vindicator  
April 28, 2014

Featured: 4-H Labo Foundation program  
Welcome Cynthia Torppa . . . (Source: Keith Smith)
I am pleased to announce the following administrative appointment effective June 2, 2014 for OSU Extension. Please help me welcome Dr. Cynthia B. Torppa as our new Regional Director, Operations and Associate Chair in the Northwest Region. We are pleased that Dr. Torppa has accepted this position. She will be transitioning from Huntington, West Virginia to Ohio this spring.

Dr. Bruce McPheron Speaking at Northeast Ohio Speaker Series . . . (Source: Ryan Schmiesing)
I wanted to make you aware of an upcoming event where our Vice President & Dean will be speaking. Attached, please find the flyer and registration information for the Northeast Ohio Speaker Series. Please share, as appropriate in your community through advisory committees and stockholder groups.

OSUE Centennial Press Release . . . (Source: Cheryl Buck)
Below is a link to an Ohio-based press release about the Extension Centennial that you can personalize with some of your county information for local newspapers/radio stations. Adjust the text as you see fit to tell your county’s story. I know you all have great examples of Extension’s impact on your communities! You will also see a note about it in today’s issue of the Communiqué.

If you have questions about the press release template or would like me to review your county’s release before local publication, please contact me. Please click here for the Ohio Centennial Press Release.

Microsoft Internet Explorer Potential Problem . . .
We recently become aware of a potential problem with Microsoft Internet Explorer. Microsoft has released a patch for Internet Explorer. The patch will be automatically distributed using our Windows Update Server, but the install may not occur right away. If you would like to expedite the installation process, you can manually check for updates by clicking on the Windows Orb button and typing “windows update” in the search field.

Once the patch has been installed, you may resume normal activities.

Additional information can be found here: https://technet.microsoft.com/en-us/library/security/MS14-021

Again, if you have questions, please contact Josh Fox (Fox.179) or your unit IT contact.

OSUE Annual Conference – The Next 100 Years – Save the Date! December 9, 10 and 11 . . .
This three-day conference provides an opportunity for all Extension professionals to:
• Share and broaden their knowledge of the scholarship of Extension work and university research.
• Build relationships between Extension professionals and university colleagues to foster expanded applied research opportunities.
• Foster dialogue and innovative thinking among OSU Extension and academic unit-based colleagues.
This year’s conference will feature:

- Nationally known keynote speakers
- Interactive sessions on the future
- Concurrent sessions featuring best practices and Extension scholarship
- Poster exhibits featuring innovative programming and cutting-edge research
- Recognition of outstanding work of Extension colleagues and community partners
- Celebration of the 100-year history of OSU Extension

The event will be held at the Ohio Union, 1739 North High Street, Columbus campus.

New Director, CFAES Human Resources . . . (Source: Dean McPheron)

It is my pleasure to share with you that Elayne Siegfried will be assuming the role of Director, Human Resources for the College of Food, Agricultural, and Environmental Sciences, effective May 1. Elayne will lead CFAES’s emerging college-wide human resources strategy that includes implementation of many recommendations from the recently completed human resources review. In this role, Elayne will be working across the college to further develop and implement human resource strategic plans, goals and objectives as she manages all aspects of the operation including workforce planning and recruitment, compensation, organizational effectiveness, performance management, training, and employee and labor relations. As a member of the college’s senior leadership team, Elayne will work with my cabinet and report through Sr. Associate Dean, Ron Hendrick.

Elayne brings approximately 20 years of diverse administrative and human resource management experience to the position, including her most recent role as Human Resources Manager for the Ohio Agriculture Research & Development Center. Elayne has a successful record of accomplishments, including having served as Assistant Safety Service Director for Human Resources and Risk Management for the City of Elyria and as Director of Human Resources and Purchasing for the City of Parma. Elayne has a strong foundation in conflict resolution, training, and organizational management that were developed, in part, through her service as Director of Volunteer Legal Services for Community Legal Aid Services, Inc. and as a Managing Attorney for the Western Reserve Legal Services.

We are fortunate to have Elayne in this new role in the college and look forward to her leadership in this critically important position. Please join me in welcoming Elayne to this new role!

Action Leadership Retreat . . .

We are recruiting participants for a professional development opportunity in the fall of 2014 called Action Leadership Retreat, held November 4-5, 2014.

Designed for Extension educators (or others with similar responsibilities) with 18 months to three years’ experience, the Action Leadership Retreat is a professional development opportunity built around simulated on-the-job experiences. Led by a facilitator and two experienced Extension professionals who are trained as observers, ALR is designed to help you evaluate and reflect on your skills in twelve key areas (e.g., conflict management, communication, and interpersonal skills) important for success as an Extension professional.

Your peers have good things to say about ALR. One former participant said: “By far the most productive in-service I have ever been involved with. Excellent faculty, well-planned program.”

Space is still available for this event and will be limited to 7 participants. Registrations will be accepted on a first come, first serve basis!

For additional information and to register click here!

For questions or additional information please contact Kayla Oberstadt oberstadt.1@osu.edu, Graduate Research Associate or Graham Cochran Cochran.99@osu.edu, Extension Human Resources.
2015 Tri-State Diversity Conference RFPs due June 27 . . .

The goal of this conference is to network and link resources to help integrate diversity into programs, policies and practices for creating community well-being. The conference will be held at the Marriott, Cincinnati airport on February 19-20, 2015. Click here for more information.

Update on Release Time/Cost Share . . . (Source: Brian McClain)
As we continue to move forward with the HR Service Center, we plan to send out regular communications regarding procedures and best practices. With that in mind, please note the following regarding Release Time/Cost Share procedure in the college:

The Release Time / Cost Share (RT/CS) form has been revised to fit all departments/units within FAES. For faculty, all academic departments/units and OARDC are to submit their completed RT/CS forms to Bob Oyer at OARDC as they require administrative approval. After the RT/CS approval, Bob will initiate a Change Funding Source HRA to get the JED or PET entered into the HRIS system. For staff, academic departments/units and OARDC will submit their completed RT/CS form via Change Funding Source HRA to get the JED or PET entered into the HRIS system.

For OSUE faculty and staff, the RT/CS form is to be completed and submitted to Jackie LaMuth as they require administrative approval. After the approval, Laura Keesor will initiate a Change Funding Source HRA to get the JED or PET entered into the HRIS system.

The form is available on the college HR website: http://cfaes.osu.edu/sites/cfaes_main/files/site-library/site-images/human-resources/CFAES_RTCS_Mar2014.pdf

Please contact Garee Earnest (Earnest.1) with questions regarding how to submit via HRA; contact Bob Oyer and Jackie LaMuth regarding how to complete the form and necessary information.

Delta Dental Web Site Enhanced . . .
Delta Dental has recently enhanced the features on its web site for Ohio State faculty and staff. You will find access to everything you need to manage your dental plan benefits. Visit anytime—day or night—to access your personalized information. If you have questions about your dental plan benefits call Delta Dental at 800-524-0149.

Your Delta Dental website allows you to:
- Access your Consumer Toolkit
- View your plan summary
- Print your own member ID card
- View your Explanation of Benefits (EOB) statements including claims transactions, reimbursements and payments